



EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE

MINUTES of the meeting held at Executive Committee Room - County Hall, Glenfield, Leicestershire, LE3 8RB on 25 May 2018 from 12.35pm-12:40pm and 12.50pm-1.51pm

Leicestershire County Council (LCC) (✓ indicates present)

- Councillor Byron Rhodes (Chair)
- ✓ Councillor Richard Shepherd
- ✓ Councillor Ivan Ould (substitute)

Nottingham City Council (NCC)

- ✓ Councillor Dave Liversidge (Vice-Chair) (minutes 7-11 inclusive)
- ✓ Councillor Toby Neal

Officers and Others Present

Lucy Littlefair	-	Head of East Midlands Shared Services (EMSS)
Chris Tambini	-	Director of Corporate Resources (LCC)
Penny Wilkinson	-	Head of Finance Service Centre (EMSS)
Sara Smith	-	Finance Business Partner (LCC)
Jill Turner	-	Business Development Manager (EMSS)
Laura Pattman	-	Strategic Director of Finance (NCC)
Catherine Ziane-Pryor	-	Governance Officer (NCC)

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until Thursday 7 June 2018.

1 APPOINTMENT OF TEMPORARY CHAIR

In the absence of the Chair, Councillor Byron Rhodes, and the Vice-Chair, Councillor Dave Liversidge, Councillor Toby Neal was appointed temporary Chair.

2 APOLOGIES FOR ABSENCE

Councillor Byron Rhodes - on personal business (Councillor Ivan Ould substituting)
Councillor Dave Liversidge – for lateness due to other Nottingham City Council business

3 DECLARATIONS OF INTERESTS

None.

4 MINUTES

The minutes of the meeting held on 18 December 2017 were confirmed as a true record.

5 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with section 100a(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, in so far as the following reports contain information of a sensitive business nature.

6 ADJOURNMENT OF MEETING

RESOLVED to adjourn the meeting until 12.50pm.

7 MEETING RECONVENED

The meeting reconvened at 12.50pm with Councillor Dave Liversidge, Vice-Chair, taking the Chair.

8 EXEMPT MINUTES

The exempt minutes of the meeting held on 18 December 2017 were confirmed as a true record and signed by the Chair.

9 ANNUAL REPORT 2017/18

Lucy Littlefair, Head of East Midlands Shared Services, presented the report which updates members of the Committee on the activity, achievements and challenges during the final quarter of the year and the entire financial year 2017/18.

Further details on the performance of the Finance Service Centre were provided by Penny Wilkinson, Head of the Finance Service Centre.

This decision is not subject to call-in.

RESOLVED to approve the recommendations as set out in the report.

Reasons for decision

As set out in the report.

Other options considered

As set out in the report.

10 EAST MIDLANDS SHARED SERVICES 2017/18 BUDGET OUTTURN AND 2018/19 - 2021/22 BUDGET

Sara Smith, Finance Business Partner, presented the report which informs members of the financial performance of the EMSS and proposes a budget and medium-term financial plan for 2018/19 to 2019/20.

This decision is a Key Decision for which appropriate Public Notice has been issued. The decision is subject to call-in.

RESOLVED to approve the recommendations as set out in the report.

Reason for decision

As set out in the report.

Other options considered

As set out in the report.

**11 EAST MIDLANDS SHARED SERVICES STRATEGIC PRIORITIES UPDATE
2018/19**

Lucy Littlefair, Head of EMSS, presented the report on current and proposed strategic priorities.

This decision is subject to call-in.

RESOLVED to approve the recommendations as set out in the report.

Reason for decision

As set out in the report.

Other options considered

As set out in the report.